

## Agreement Procedures Committee

Conference Call Minutes

May 11, 2011

Participants	Absent
Cindy Arnold (NV) Chair	Donna Alderman (NC)
Trina Kluever Pauli (WI) Vice-Chair	Carolyn Evanston (IN)
Ghyslaine Lepage (QC)	
Joy Prenger (MO)	
Sandi Ackerblade (ON)	
Kim Knox-Lawrence (ME)	Bill Kron (MS) – ex officio
Manuel Lagunas (AZ)	
Pamela Marshall (KY)	Shelia Rowen (TN), Board Liaison
Krystal Miller (NH)	
Ricardo Listella (OR)	
Debbie Meise (IFTA, Inc.)	Lonette Turner (IFTA, Inc.)
Tammy Trinker (IFTA, Inc.)	
Ron Hester (ON), Board Liaison	
Scott Greenawalt (OK)	

Cindy Arnold called the meeting to order.

### Approval of minutes from last meeting

The minutes of April conference call were discussed, and approved.

### New Members for APC

Cindy introduced Ric Listella from Oregon and Krystal Miller from New Hampshire to our committee. Kim worked very hard and managed to get both new members to join our committee. Great Job and welcome to Ric and Krystal.

### Board updates

Ron Hester notified the committee that the Board along with IRP is working on combing the Workshop with the IRP Mangers meeting. There is a possibility of a joint meeting in 2012 and a sure thing in 2013. The committee discussed the possibilities of how this would help getting jurisdictions to participate at the Workshop.

### Request for Travel for the Managers' and Law Enforcement Workshop

The IFTA Board approved travel again for the members of the APC to meet face to face this year at the Workshop. The Board approved paying for flight, 2 days hotel and per diem, shuttle and baggage. Make sure to put your request in for travel from our jurisdictions to give them plenty of time to approve our travel.

Our APC meeting in October will held on either Wednesday or Thursday night of the Workshop. We will have an agenda and discuss APC business. We will still get together after the Workshop to discuss with LEC how the Workshop went.

### Newsletter articles

Trina will be sending in the May newsletter article to advertise our Workshop in October.

### Contacting the jurisdictions

Cindy asked if anyone had contacted jurisdictions in the region to encourage them to attend the Workshop. It was decided to send an e-mail to all the jurisdictions to encourage their attendance at the Workshop.

Question for the Committee: General Report

Cindy did get responses from the members on whether any of the jurisdictions still use the information or if the questions are obsolete. The consensus was that the questions are obsolete. She is putting together a spreadsheet of the results with suggestions of questions we could use in there place.

Agenda for 2011 Workshop

Tammy notified the committee we will have internet access for one of the three days for those presentations that require it. We need to schedule all the presentations that will require internet access on the same day.

We went over the presentations with the members to ensure everyone is on target.

We are still waiting for conformation of having the Driver simulator for the Workshop.

Cindy will confirm with the Industry Advisory committee on their presentation at the Workshop. She will also invite the Industry committee to attend and to spread the word on the Workshop to the industry in general.

The call ended after 60 minutes.

The next meeting is **June 8, 2011**  
Minutes submitted by: Cindy Arnold